

AAOHN 2014 Conference FAQs & Tips for Poster Presentations



Poster Guidelines

Each poster display will be 4 ft. tall x 8 ft. wide (122 cm x 244 cm) mounted horizontally. This measurement includes a 2-inch metal frame. *Note: AAOHN does not provide tables or electric.*

All poster material should be confined to the space provided. Suggestions for the preparation and presentation of your poster are provided below.

One author of each poster abstract is responsible for the proper assembly, mounting, and presentation of his/her poster.

The poster board surface consists of fabric over corkboard. Push pins or Velcro can be used to mount the poster, with push pins being the preferred method. **EACH PRESENTER MUST PROVIDE PUSH PINS OR VELCRO FOR HIS/HER DISPLAY.**

The organization will provide and post your poster number, with your name and poster title. Logos and advertising material should not be used. Bear in mind that the illustrations and text must be visible from a distance of at least 5 feet. All lines should be heavily drawn. Typed materials should be on the largest typeface available.

Suggestions for giving a good Poster Presentation:

1. In the planning of your poster presentation, remember that the poster will be available for viewing and discussion for several hours. Posters should be readable from 5 feet away. The poster should be understandable without oral explanation.
2. When planning your poster presentation, aim for clarity and simplicity. Make an initial rough layout, keeping in mind the proportions of figures, tables, and text. Try to maintain a balance by utilizing approximately 50% of the poster board area.
3. A good poster should be like a good paper. However, avoid displaying a short manuscript. Be clear and concise in all statements. Include your objective, the design/methods, the results, and conclusion. The objective of the work should be stated. Experimental details should be concise. Tables and conclusions should be clearly stated.
4. The temptation to overload the poster with excessive text and data should be resisted. Where possible, organize tables and figures chronologically in vertical progression.
5. Should circumstances prevent you from making your presentation, you must arrange for a substitute to present your poster and you must notify the national office at **aaohn@aaohn.org**.
6. Presenters are expected to attend their poster during all breaks and to discuss their work with participants visiting their poster.